

مولانا آزاد نیشنل اردو یونیورسٹی  
MAULANA AZAD NATIONAL URDU UNIVERSITY  
(Accredited with 'A' Grade by NAAC)



**PURCHASE & STORES SECTION**

No. MANUU/Purchase/F.103/2016-17/1073

27<sup>th</sup> December 2016

To

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**Sub:** MANUU - Purchase & Stores Section – Procurement of furniture for Hostels of the University – Limited Tender Enquiry – Reg.

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Sir,

The University intends to purchase furniture for Hostels of the University as per the quantity and specification mentioned below from the original manufacturers / Government Organisation/ reputed suppliers only. You are requested to submit the tender in sealed envelope as per Annexure-I on or before **10.01.2017 at 3:00 p.m.** and the tender will be opened on the same day at 3:00 p.m.

Sl.	Item Description	Qty.
1	Multiple seats sofa (3 in one seater): seat back: square / round mesh vents for superior air flow, side arms: SS make; Depth 56-58 cm, width 178-185 cm, height 84-86 cm, seat height 45-46 cm.	12
2	Wooden Table: 4x2 with 4 legs and 1" commercial ply top with MS pipe of 16 guage powder coated and inner shelf / partition	12

**Terms & Conditions:**

1. Price's are to be quoted both in figures and in words. In case of a discrepancy, that quoted in words/ lowest amount will be taken as valid.
2. The bidders must be reputed firms / Govt. Organization /Original Manufacturers (OM) / authorized dealers and should have office in Hyderabad. Authorisation letter / certificate from Original Manufacturer specific to this tender to be enclosed, failing which the bid will be rejected.
3. The bid must mention the specifications as per the Annexure – I.
4. The quantity included in the bid can be increased or decreased at the discretion of the Competent Authority, Maulana Azad National Urdu University Hyderabad.
5. The supply of said items has to be made within a period of four weeks from the date specific time, 0.5% cost of the whole supply for every week as late supply will be deducted from the bill to the maximum of 10% after which the order will remain cancelled. Item offered in the tender enquiry may be re-ordered at the same rate, terms & conditions within a period of twelve months/one year.

6. The amount quoted should include all the charges including taxes, transportation, installation etc.
7. All pages of the tender document are to be signed and stamped by the tendering firm and to be attached along with the bids.
8. Conditional bids not accepted.
9. The firms should submit EMD of Rs.9,000/- in the form of DD drawn in favour of MANUU payable at Hyderabad. Exemption as per govt. norms will be considered on production of documentary proof.
10. L-1 firm should submit 10% performance guarantee to the extent of purchase order including EMD in the form of DD/Fixed Deposit/Bank Guarantee in favour of MANUU which will be released 60 days after fulfilling the tender obligations.
11. The University reserves all the rights to place the order item wise with the firm quoted L-1 rates.
12. The items should be of one year replacement warranty.
13. For any query/clarification, you may contact Purchase & Stores Section.
14. The University reserves all the rights to reject or accept any tender without assigning any reason or cancel or withdraw the tender notice.
15. In case of any dispute, Hyderabad will be the Jurisdiction. The Registrar, Maulana Azad National Urdu University, Hyderabad shall decide the issue and his decision will be final and shall be binding on the both parties.

Sd/-

**Assistant Registrar**  
(Purchase & Stores)

**Annexure –I**

<b>Sl.</b>	<b>Item Description</b>	<b>Qty.</b>	<b>Brand &amp; Model</b>	<b>Price</b> (inclusive of all taxes, transportation, installation etc., )
1.	Multiple seats sofa (3 in one seater): seat back: square / round mesh vents for superior air flow, side arms: SS make; Depth 56-58 cm, width 178-185 cm, height 84-86 cm, seat height 45-46 cm.	12		
2.	Wooden Table: 4x2 with 4 legs and 1” commercial ply top with MS pipe of 16 guage powder coated and inner shelf / partition	12		

Place:.....  
Date: .....

Signature of the authorized  
representative of the firm with stamp